

Government of West Bengal
Finance Department
Organisation & Methods Branch

No.18-O&M.

Date:30.9.2009.

Sub: Supply of daily newspapers and periodicals
at Government cost.

The supply of daily newspapers to the Ministers and different categories of Officers of this Government and periodicals to the Officers at Government cost were so long governed by Memo. No.29-O&M dated 20.2.1995 and Memo. No.4406-F dtd.21.4.1992 respectively.

In order to economize, the question of revision of the existing scale and fixing of some ceiling of expenditure have been under active consideration of the Government for some time past.

After careful consideration of all the aspects of the matter, the Governor has been pleased to fix the following scale and ceiling of expenditure towards supply of daily newspapers to the Ministers and Officers and periodicals to the Officers at Govt. cost, in supersession of Memo. No.29-O&M dated 20.2.1995 and Memo. No.4406-F dated 21.4.1992.

This order will take effect for supplies of newspapers and periodicals from October,2009 onwards.

A. Newspapers :

Sl. No.	Admissible to	Maximum no. of newspapers	Ceiling of expenditure per month(Rs.)
1.	All Ministers/Ministers of State	8(eight)	No limit
2.	Chief Secretary/Additional Chief Secretary.	6(six)	800.00
3.	All Principal Secretaries/Secretaries/Special Secretaries.	3(three)	400.00
4.	All Joint Secretaries	2(two)	300.00
5.	All Heads of Directorates	2(two)	300.00

The Officers will have the option to either return the old newspapers or to make a deduction from the reimbursement bill at the rate of 15 per cent for retaining such newspapers when supplies are received at their residences.

B. Periodicals :

Sl. No.	Admissible to	Ceiling of expenditure per month (Rs.)
1.	Chief Secretary/Additional Chief Secretary	400.00
2.	All Principal Secretaries/Secretaries of the Departments	200.00
3.	Head of Department, Head of Directorate and District Officers (viz. District Magistrate, Superintendent of Police and others declared as such for DEPR)	150.00
4.	Sub-Divisional Officers/Heads of Offices.	100.00

Only Indian periodicals may be allowed to be purchased. If purchase of any foreign periodicals is felt absolutely necessary, permission from this Department will have to be taken after furnishing justification.

Prior concurrence of the Finance Department for purchase of books, as considered necessary, may be taken as per the existing provisions.

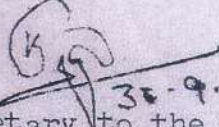
Sd/- K.K. Bandyopadhyay,
Joint Secretary to the Government of West Bengal, Finance Department.

No. 18/1(300)-001 Date: 30.9.2009.

Copy forwarded to :-

1. The Additional Chief Secretary/Principal Secretary/Secretary
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Deptt.
2. All Special Secretary/Joint Secretary, Finance Deptt.
3. The
.....
Department/Directorate.
4. The Commissioner
.....
Division.
5. The District Magistrate/Superintendent of Police
.....
Dist.
6. The Accountant General(A&E), West Bengal, Treasury Buildings, Kol-1.
7. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kol-12.
8. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Jawahar Building, P-1, Hyde Lane, Kol-73.

9. The Sub-Divisional Officer
10. The Accounts Officer, West Bengal Secretariat,
Writers' Buildings, Kol-1.
11. The Accounts Officer, West Bengal Secretariat,
Bikash Bhavan, Salt Lake, Kol-91.
12. The Treasury Officer,
13. The Director of Treasuries & Accounts, West Bengal.
14. Group-'H', Finance(Audit) Deptt.


30-9-07
Joint Secretary to the Govt.
of West Bengal.

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