

No. 31011/3/2013-Estt (A.IV)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment A-IV Desk

North Block, New Delhi-110 001

Dated: 12.7.2016

OFFICE MEMORANDUM

Subject:- **Irregularities and misuse in availing Leave Travel Concession-Guidelines to be followed.**

The undersigned is directed to enclose a copy of draft O.M. on the subject noted above for comments within 15 days to the undersigned (email address: jha.sn@nic.in).

Surya Narayan Jha
12.7.16
(Surya Narayan Jha)

Under Secretary to the Government of India

The Secretaries
All Ministries / Departments of Government of India.
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. NIC, DoP&T with the request to upload this OM on Department's website
(OMs/Orders→Establishment→ LTC Rules)
10. Hindi section for Hindi version.